

Workplace Giving Donation Form

MercyGives.org

Step 1: Employee Information

Name: _____ Phone: _____
 Home Address: _____ City: _____ State: _____ Zip Code: _____
 Colleague ID#: _____ Department: _____
 Work email: _____ Home email: _____

Step 2: Designation (select one)

- Area of Greatest Need
- Healthcare for the Homeless
- Colleague Care Fund
- Colleague Crisis Fund
- Andy Yee Palliative Care Unit
- Other: _____

Step 3: Contribution (choose one of the options below)

A. Payroll Deduction

Per paycheck (every two weeks):

I understand deductions will rollover year to year unless I notify the Office of Philanthropy at 413.748.9920.

\$20 \$10 \$4 \$2 Other: _____

Onetime Deduction:

\$500 \$250 \$100 \$50 Other: _____

B. Check or Cash

I would like to donate \$ _____ by Check Cash
 (Checks should be made payable to Mercy Medical Center. Please DO NOT mail cash.)

C. Change my current deduction per paycheck (every two weeks):

As of this date: _____ to \$ _____

D. Credit Card (Please include ALL information)

I would like to donate \$ _____ per Month Quarter Twice a Year One Time Charge

Credit Card Type: Visa MasterCard American Express Discover

Credit Card #: _____ Expiration Date: _____ CVV Code: _____

Billing Address: _____ City: _____ State: _____ Zip Code: _____

Name as it appears on card: _____

Step 4: Appreciation Gift:

Gifts of \$100 or more receive a “Be Inspired” long-sleeve men’s ___ or ladies ___ t-shirt, while supplies last.

Small Medium Large X-Large 2X 3X No gift thank you

Step 5: Submit—Office of Philanthropy – funddevelopment@trinityhealthofne.org

Signature Required: _____ Date: _____

I am interested in including the hospital in my will or life insurance. Please contact me.

I wish to remain anonymous on any publication of donors.